

**Request for Proposal for
Snow Removal for Municipal Buildings and
Snow/Ice Removal from Sidewalks**

The City of Algonac is accepting proposals for municipal building snow removal and snow and ice removal from sidewalks throughout the city when the adjacent property owner of said sidewalk fails to do so.

The successful bidder for snow/ice removal from sidewalks will be provided a list of sidewalks to clear after a snow event and must have snow/ice removed within twenty-four (24) hours of notification. Insurance requirements are attached.

Payments will be made twice a month by approval of the Algonac City Council at their regularly scheduled meetings on the first and third Tuesday of each month. All invoices must be submitted for payment on the Tuesday prior to the meeting date.

Proposals will be accepted at the office of the City Clerk, 805 St. Clair River Drive, Algonac, MI 48001 2:30 p.m. Tuesday, August 27, 2019.

Proposals shall be received in a sealed envelope marked on the outside "Bid for Snow Removal."

Any questions can be directed Joe Vernier, DPW Foreman at dpw@cityofalgonac.org.

**City of Algonac
2019-2022 Parking Lot Snow Removal Bid Form**

The City of Algonac requests quotation for snow plowing services per the specifications sheet. Contractors may be required to submit references and the City reserves the right to inspect the contractor’s equipment prior to award of the bid.

General Plowing per occurrence

Algonac/Clay Library located at 2011 St. Clair River Drive

Costs

Accumulation Level	Year One	Year Two	Year Three
2"-4.9" accumulation			
5" – 7.9" accumulation			
8+" accumulation			
Salt application			

Algonac Water Plant located at 1530 St. Clair River Drive

Costs

Accumulation Level	Year One	Year Two	Year Three
2"-4.9" accumulation			
5" – 7.9" accumulation			
8+" accumulation			
Salt application			

***For front parking area only. City will apply salt to sidewalks, entrances/exits.

Submitted by

Company Name	
Company Address	
Contact Person	
Contact Phone	
Contact e-mail	
Emergency contact person	
Emergency contact phone	

**City of Algonac
2019-2022 Sidewalks Snow Removal Bid Form**

The City of Algonac requests quotation for snow removal services on sidewalks throughout the City on an on-demand basis.

To be considered, all contractors must be properly licensed and insured to perform work in the City. The successful bidder will be required to show proof of same prior to award of a contract. Contractors may be required to submit references prior to award of the bid.

General Snow Removal from Sidewalks per occurrence

YEAR ONE / 2019 -2020

Expanse of sidewalk	Cost
Snow removal based on 50'	
Snow removal and salting based on 50'	

YEAR TWO / 2020-2021

Expanse of sidewalk	Cost
Snow removal based on 50'	
Snow removal and salting based on 50'	

YEAR THREE / 2021-2022

Expanse of sidewalk	Cost
Snow removal based on 50'	
Snow removal and salting based on 50'	

Submitted by

Company Name	
Company Address	
Contact Person	
Contact Phone	
Contact e-mail	
Emergency contact person	
Emergency contact phone	

Contractor Insurance Requirements

The contractor shall not commence work under this contract until he has obtained the insurance required under this paragraph. All coverage shall be with insurance companies licensed and admitted to do business in the State of Michigan. All coverages shall be with insurance carriers acceptable to the City of Algonac.

1. Workers' Compensation Insurance

The contractor shall procure and maintain during the life of this contract, Workers' Compensation Insurance, including Employers' Liability Coverage, in accordance with all applicable statutes of the State of Michigan.

2. Commercial General Liability Insurance

The contractor shall procure and maintain during the life of the contract, commercial general liability insurance on an "occurrence basis" with limits of liability not less than \$1,000,000 per occurrence and/or aggregate combined single limit, personal injury, bodily injury, and property damage. Coverage shall include the following extensions: a) Contractual liability; b) Products and Completed Operations; c) Independent Contractors Coverage; d) Broad form general liability extensions or equivalent; e) Deletion of all explosion, collapse and underground (XCU) exclusions, if applicable.

3. Motor Vehicle Liability

The contractor shall procure and maintain during the life of this contract motor vehicle liability insurance, including Michigan No-Fault coverages, with limits of liability not less than \$1,000,000 per occurrence combined single limit, bodily injury, and property damage. Coverage shall include all owned vehicles/equipment, all non-owned vehicles/equipment, and all hired vehicles/equipment.

4. Additional Insured

Commercial general liability and motor vehicle liability insurance, as described above, shall include an endorsement stating that the City of Algonac as ***additional insured***.

5. Cancellation Notice

Workers' Compensation insurance, commercial general liability insurance and motor vehicle liability insurance, as described above, shall include an endorsement stating the following: "It is understood and agreed that thirty (30) days advance written notice of cancellation, non-renewal, reduction, and/or material change shall be sent to: City Clerk, City of Algonac, 805 St. Clair River Drive, Algonac, Michigan 48001."